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Mr. Bannerman via Mr. Coffey and [REDACTED]

For review and forwarding to Col. White.

This quarterly progress report on the purge of files from the Records Center states that because of continuing new accessions there has been only a 3,238 cubic foot net reduction in volume, despite some 5,796 feet having been authorized for permanent removal. The 6-month accumulative reduction is even smaller because accessions exceeded disposals in the early months of the purge.

The Records Board resists predicting any trend or final results as yet. Whether or not the removals will snowball or dwindle is unknown at present. They find promising activities in many related areas. They are analyzing alternatives to meet our storage needs but cannot make recommendations as yet. They feel another quarter will permit sounder proposals.

The Board does feel a word from you at a meeting of the Deputies will renew the concern for the records problem and the equally serious alternatives being studied which will impact on budgets, procedures, and operations.

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[REDACTED]
Chief, Support Services Staff

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MEMORANDUM FOR: Col. White:

This Records Board quarterly report shows little net gain because of new routine accessions. They have stimulated related actions in various Offices that are beginning to impact on the paper flow. They feel this first quarter is not enough time for a firm prediction of trends or eventual results. Neither do they feel ready to propose alternatives.

I am instructing them to provide such recommendations in their April report. They do feel the Deputies should be reminded of the import of this Purging effort and the need for serious study of microform possibilities.

R. L. Bannerman

(DATE)

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